

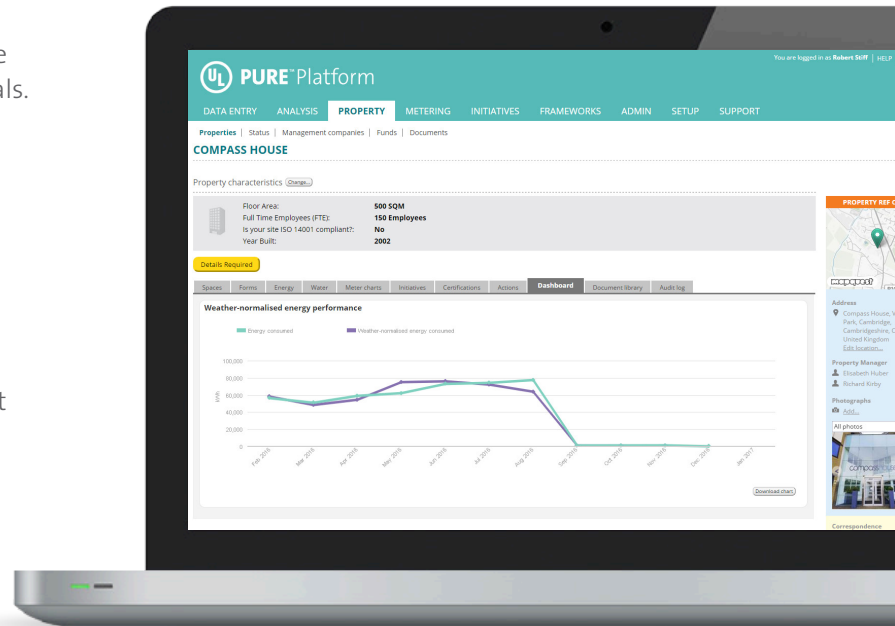


PURE™ Sustainability

PROPERTIES MODULE

Maintaining a large property portfolio can present significant challenges in keeping information up-to-date and managing key tasks such as inspections and renewals.

The Properties module addresses these problems by giving individual users control of the properties they're responsible for. Users can record property details such as location, floor area, value and tenants and quickly set reminders to flag key tasks. Additional forms can be configured as required - for example to record energy performance and certification details, insurance details, health and safety policies or local facilities and transport options on a site by site basis. You maintain full control by specifying which users can view or edit particular forms and setting workflows to determine approval processes for new or modified data.



KEY BENEFITS & FEATURES

- **Customizable** – Tailor the type of information that is recorded and how it is added to the system.
- **Document Management** – Upload site documents and images such as photographs, floor plans, tenancy agreements and energy performance certificates to a single location.
- **Set Alerts** – To remind users when rent reviews or certificate renewals are required for particular properties.
- **Full Reporting** – Based on individual properties or groups of properties using analysis tools. Produce charts and tables for inclusion in templated reports to standardize reporting across properties.